



Service Technician Pre-Interview Skill & Tool Survey

Mr. Handyman of the Western Main Line
81 Lancaster Ave. Suite 306 Malvern, PA 19355
610-647-5820 Fax: 610-647-5822
info@MrHandyman-ML.com

Instructions: Please complete all the questions and e-mail/fax/mail to the address above.

Thank you for your interest in Mr. Handyman, and for taking the time to complete this survey!

Name:	Date:
Address:	Home Phone:
City:	Cell Phone:
ZIP:	Best way to contact you?
E-Mail:	How did you hear of this opening?

Are you looking for: Full-time Part-time Summer Number of hours per wk?
What days of the week are you available?
Salary requirements: \$
When can you start work?

Background Information

Have you ever been convicted of a felony or misdemeanor offense?
Do you have any pending misdemeanor or felony offenses?
Do you have a valid driver's license? Any accidents or violations in the last 5 yrs.?
Please explain <i>any</i> Yes answers:

Employment *Please attach your current resume to this form*

Are you currently employed?	Why are you looking for a new job?
Have you ever been discharged or asked to resign by an employer?	Number of employers in last 5 yrs?
(If yes, please explain)	Number of days you missed work in last year? (except scheduled vacation/holidays)

Education

High School Name:	Currently attending school?
Last grade completed?	Name:
College? Name:	Location:
Years attended?	Day or night classes?
Degree?	Expected completion date:

Please describe special educational & work experiences that will help you at Mr. Handyman?

Name: _____ Date: _____



Please rate your skill level in each area from 1-5:

No one is great at everything...please rate yourself honestly!

5 = Highly Skilled

1 = No Experience

Carpentry		Doors & Windows		Flooring		Estimating	
Fine cabinetry		Hang/replace		Hardwood install/repair		Accurate time estimates	
Finish/trim		Planing/fit to opening		Sheet vinyl		Preparing estimate	
Frame/rough		Slider install		Vinyl tile		Managing work	
Crown molding		Mortise		Laminate (Pergo-style)			
Attic stairs		Locks and deadbolts		Carpet stretching		Computer Skills	
		Pocket doors				Do you have e-mail?	
Electrical				Roofing		Browse the Web?	
Switch/receptacle replace		Ceramic Tile		Asphalt shingles		Microsoft Word	
Switch/receptacle new		Repairs		Cedar shakes		Take digital photos?	
Ceiling fans		Sub-floor prep		Vent boot replacement			
Fixture install		Marble tile		Flashing replacement		Communications	
GFCI install		Wall install				Talking with clients	
Fish cable		Floor install		Gutters		Listening to clients	
220 line work				Install new		Working in teams	
Work at box		Cabinets/Counters		Repair/reattach/re-pitch		Working alone	
Appliance repair		Hang cabinets		Clean		Asking for more work	
		Closet install				Asking for help	
Plumbing		Bath remodel		Siding		Admitting you don't know	
Faucet/leak repair		Laminate counter		Wood		Checking in with office	
Faucet/drain install		Corian/cultured marble		Vinyl			
Set toilets		Stone/Marble		Aluminum/Steel		Presentation	
Sweat joints				Capping		Neat, professional image	
Sink install		Painting		Working a Brake		Legible writing	
Disposal install		Sanding/Wall Prep				Cleaning up after job	
Ice maker install		Interior		Decks		Working neatly	
Appliance install		Exterior		Framing/Stairs		Positive attitude	
Snake drains		Staining		Decking		Leaving problems at home	
		Wallpaper		Railings			
Ceilings		Faux finish		Finishing		Invoicing	
Drywall						Preparing invoices	
Drop ceilings		Glass & Screens		Fences		Asking for payment	
Spray texture		Glazing		Vinyl		Collecting payment	
Insulation install		Mirrors		Wood			
		Screen replace		Chain link		Problem Solving	
Walls		Cutting glass				Offering customers options	
Hang drywall		Double pane replace		Masonry/Concrete		Trouble-shooting	
Mud & Tape				Point/tuck		Deciding repair or replace	
Drywall repair/patches		Garages		Patch/crack repair		Establish expectations	
Plaster		Door install		Stucco repair			
		Door repair		Sidewalks/driveways		Expenses	
Caulking/Grouting		Door opener install		Brick/block		Filing reports	
Tubs/toilets/counters		Epoxy floor install		Patios/pavers		Using a charge card	
Windows				Footings		Tracking inventory	
Floor tile		Ladders				Tracking receipts	
Tile showers		OK with heights?		Odd Jobs			
Tile walls/counters		Handle a 32' ladder?		Pressure Washing			
		OK with ladder jacks?		Landscape/Yard work			
		OK with roof jacks?		Drive Bobcat			

